



VENDOR SALES AGREEMENT

2024 Signature Kitchen Tour

Thank you for being a 2024 SolMateo Signature Kitchen Tour Vendor on **Friday, May 3, 2024, 10 AM–4 PM**. Your time and effort are vital to making this event successful. To help us serve you better, please complete and return this form to the P.O. Box below or email to support@solmateo.org.

Please email a pdf of your business card for our Tour Book *and* a jpeg of your logo for our website and social media by March 8. Vendor agrees to reciprocate and promote SolMateo on their website and social media.

VENDOR INFORMATION

Name/Company (as it should appear in the Tour Book and SolMateo website)

Address _____ City _____ State ____ Zip _____

Phone _____

Contact Person _____ Contact Phone _____

Email _____ Web address _____

Please provide a complete and specific description of what you will be providing, including limitations or restrictions.

Signature of Vendor

Date

VENDOR WILL DONATE:

Goods/services for _____ guests (minimum of 500 required)

Supplies (paper products, utensils, displays, extension cords, etc.)

Vendor Description/Comments: _____

OR

VENDOR WILL SELL:

The vendor agrees to pay a non-refundable deposit of \$100 and will give SolMateo 20% of sales on May 3, 2024. The vendor will pay the minimum of \$100 or 20% in sales, whichever is greater. **Please sign and return this agreement, pay deposit, and email logo/business card no later than February 15.** Revenue sharing percentage must be paid at the end of the event. Please bring a check payable to SolMateo or pay using Venmo.

VENDOR WILL NEED:

- One 6 Foot Table with linen tablecloth
- Two Chair(s)
- Sun/Shade (umbrella provided)
- Electrical outlet
- Other

THANK YOU FOR YOUR SUPPORT! Please make a copy for your records and return to the address below.

Important: SolMateo recommends that the donor seek independent legal or tax advice regarding the deductibility and amount of the contribution and the valuation through an independent appraisal or otherwise of the fair market value of the property contributed. By signing this form, donor/vendor grants permission to SolMateo to use in its sole discretion any and all logos, trademarks, links to website(s), photographs or any other information provided to SolMateo for any advertising or promotional means, including but not limited to website, press materials and Tour Book.