



## VENDOR SALES AGREEMENT 2026 Signature Kitchen Tour

Thank you for being a 2026 SolMateo Signature Kitchen Tour Vendor on **Saturday, May 16, 2025, 10 AM–3 PM**. Your time and effort are vital to making this event successful. To help us serve you better, please complete and return this form to the P.O. Box below or email to support@solmateo.org.

You will receive a complimentary business card-sized ad which will be featured in our tour book. You have the option to upgrade to a larger ad for an additional fee. **Please email a PDF of your business card for our tour book and a JPEG or PNG of your logo for our website and social media to support@solmateo.org by April 1.** Vendor agrees to reciprocate and promote SolMateo on their website and social media. You will also receive two complimentary tickets to the tour.

### VENDOR INFORMATION

**Name/Company (as it should appear in the Tour Book and SolMateo website)**

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Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact Phone \_\_\_\_\_

Email \_\_\_\_\_ Web address \_\_\_\_\_

*Please provide a complete and specific description of what you will be providing, including limitations or restrictions.*

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Signature of Vendor \_\_\_\_\_

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Date \_\_\_\_\_

### VENDOR WILL DONATE:

Goods/services for \_\_\_\_\_ guests (*minimum of 500 required*)

Supplies (*paper products, utensils, displays, extension cords, etc.*) \_\_\_\_\_

Vendor Description/Comments: \_\_\_\_\_

*OR*

### VENDOR WILL SELL:

The vendor agrees to pay a non-refundable deposit of \$100 and will give SolMateo 20% of sales on May 16, 2026. The vendor will pay the minimum of \$100 or 20% in sales, whichever is greater. **Please sign and return this agreement, pay deposit, and email logo/business card no later than April 1.** The revenue sharing percentage must be paid at the end of the event. Please bring a check payable to SolMateo. Payments can be made through Venmo (Charities/Sol of San Mateo County) @SolMateo or by using the QR code.

### VENDOR WILL NEED:

<input type="checkbox"/> One 6 Foot Table with linen tablecloth	<input type="checkbox"/> Electrical outlet
<input type="checkbox"/> Two Chair(s)	<input type="checkbox"/> Other
<input type="checkbox"/> Sun/Shade (umbrella provided)	



venmo

**THANK YOU FOR YOUR SUPPORT!** Please make a copy for your records and return to the address below.

**Important:** SolMateo recommends that the donor seek independent legal or tax advice regarding the deductibility and amount of the contribution and the valuation through an independent appraisal or otherwise of the fair market value of the property contributed. By signing this form, donor/vendor grants permission to SolMateo to use in its sole discretion any and all logos, trademarks, links to website(s), photographs or any other information provided to SolMateo for any advertising or promotional means, including but not limited to website, press materials and Tour Book.