



# VENDOR SALES AGREEMENT

## 2023 Signature Kitchen Tour

Thank you for being a 2023 SolMateo Signature Kitchen Tour Vendor on Friday, May 19, 2023. Your time and effort are vital to making this event successful. To help us serve you better, please complete and return this form to the address below or email to kaycoskey@gmail.com or sautter.julie@gmail.com.

### VENDOR INFORMATION

Name/Company (as it should appear in the Tour Book/SolMateo website)

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Contact Person \_\_\_\_\_ Contact Phone \_\_\_\_\_

Email \_\_\_\_\_ Web address \_\_\_\_\_

*The undersigned agrees to provide the following to the SolMateo Signature Kitchen Tour on Friday, May 19, 2023. Please provide a complete and specific description, including limitations or restrictions.*

Signature of Vendor \_\_\_\_\_

Date \_\_\_\_\_

### VENDOR WILL DONATE:

Goods/services for \_\_\_\_\_ guests (minimum of 500 required)

Number of company representatives \_\_\_\_\_ 9AM-3PM on Friday, May 19, 2023

Supplies (paper products, utensils, displays, extension cords, etc.)

Vendor Description/Comments: \_\_\_\_\_

**OR**

### VENDOR WILL SELL:

The vendor agrees to pay a non-refundable participation fee of \$100 and will give SolMateo 20% of sales from the Signature Kitchen Tour on May 19, 2023. The deposit will be applied against the 20% in sales. Fee payment is required 45 days prior to the event and revenue sharing percentage must be paid at the end of the event. Please bring a check payable to SolMateo.

### VENDOR WILL NEED:

- |   |  |
|---|--|
| <input type="checkbox"/> One 6 Foot Table with linen tablecloth | <input type="checkbox"/> Electrical outlet |
| <input type="checkbox"/> Chair(s)                               | <input type="checkbox"/> Access to storage |
| <input type="checkbox"/> Sun/Shade (umbrella provided)          | <input type="checkbox"/> Other _____       |

**THANK YOU FOR YOUR SUPPORT!** Please make a copy for your records and return to the address below.

**Important:** SolMateo recommends that the donor seek independent legal or tax advice regarding the deductibility and amount of the contribution and the valuation through an independent appraisal or otherwise of the fair market value of the property contributed. By signing this form, donor/vendor grants permission to SolMateo to use in its sole discretion any and all logos, trademarks, links to website(s), photographs or any other information provided to SolMateo for any advertising or promotional means, including but not limited to website, press materials and Tour Book.